

Summer Camp Assistant: Part Time (27.5 hrs/wk), 10 Week Temporary Position

Description: Eugene Science Center is seeking a reliable, upbeat, and positive individual as summer day camp assistant working with children in grades K – 8. The summer camp assistant supervises children during snack and lunch breaks, plans and leads fun recreational activities, maintains snack supplies, and assists with materials preparation, supply shopping, and classroom management as needed.

Applicant must be available for the entire duration of camp (June 24 – August 30) for a M-F 9:30 am – 3:00 pm shift.

Duties and Responsibilities:

- Create and maintain a positive environment that encourages active learning and fun for all campers
- Be responsible for and diligent with the health and safety of campers
- Be aware of and take precautions as needed regarding camper food allergies and other medical needs
- Foster positive relationships between campers and with volunteer counselors
- Guide and supervise teenage counselors, keeping them productive and on task
- Collaborate with other Camp Staff and Eugene Science Center Educators
- Maintain supplies and materials needed for programs and activities
- Other duties as assigned

Skills:

- Enthusiasm and energy
- Classroom management and/or group facilitation techniques
- Work well without direct supervision
- Must have excellent time management skills
- Must enjoy working with children
- Ability to act in emergency situations based on protocols

Physical Requirements: Must be able to work outside in summer weather for part of each day, walk on museum and park property including hikes, and be able to lift up to 25 pounds.

Education & Experience: Must be high school graduate. Previous experience supervising groups of children required. Experience in summer camp or afterschool program desired.

Background Check: Applicants will undergo a criminal background check prior to hiring.

First Aid and CPR: Must be First Aid and CPR Certified by the start date of camp.

To Apply: Send resume, cover letter, and contact information for two professional references to:

Karyn Knecht: kknecht@eugenesciencecenter.org

Application Deadline: June 10th, 2019

Eugene Science Center is an Equal Opportunity Employer.