

## 2022 Parent Information: Please Read Prior to Program Date

Welcome to Summer Camp! We are so excited to engage your child in a week of fun, hands-on science! Here's some information to get you ready for your program:

Please make sure your child's name is written clearly on any items they bring. Things get lost and left behind - help us get your belongings back to you.

Lunch: Bring a lunch that does not require refrigeration or heating. We stay active, so make sure your camper has enough to eat!

Snacks: Snacks will be made available by Eugene Science Center to those who need them. Picky eaters are encouraged to bring extra snacks from home. Typical snacks are items like goldfish, fruit strips, granola bars, etc.

Refillable Water Bottle: Please bring a reusable water bottle to help stay hydrated.

Sunscreen and/or bug spray (as needed): We will have sunscreen available on-site, but encourage you to apply any necessary sunscreen or insect repellent prior to drop-off.

What to Wear: Kids should dress appropriately for the weather and be prepared to get messy. Wear shoes that are supportive for walks in the park. We will be spending time outside each day, so please ensure campers are prepared for cooler weather in the morning and warmer weather in the afternoon.

Extra clothing: If your child tends to get extra messy, we recommend a change of clothing (this is never a bad idea). Our staff cannot help children clean themselves if they have a bathroom accident. If the child has an accident and cannot handle cleanup, we will call you.

Face Covering: COVID risk is currently High in our area. All children age 5 and up are encouraged to wear a face mask while indoors and when not socially distanced by 6 ft outdoors. We can provide disposable face masks as needed. Face coverings are not required.

Rain Jacket: If rain is in the forecast, please send a rain jacket or poncho with your child. We try not to let the rain keep us inside.

Medication: If your child needs to take medication during the program, you will complete a medication form during drop-off. Our staff cannot directly administer medication (placing pills in mouths, giving injections aside from assisting with epi-pens), and there is no nurse on staff. Camp staff are CPR/First Aid certified and can provide basic first aid and respond appropriately to emergencies. Aside from soap, water, ice packs, or bandaids, we will not apply any topical medications to scrapes and bumps that occur at camp.

Other items: If your child needs to bring anything else from home, like a hand-fidget, electronic device, toy or book, they are responsible for keeping up with their belongings and putting them away when asked by their instructor. If items become a distraction, we will hold onto them until pick-up time.

## Drop-Off and Pick-Up:

Drop-Off: Takes place between 8:00 and 9:00am. Sign-in takes place outside whenever possible. During drop-off, we can take care of any payments, membership renewals, and medication forms. We will be screening for COVID-19 symptoms/exposure during drop-off each day.

Pick-Up: Takes place between 4:00 and 5:00pm. Please do not forget to sign your child out! Sign out will take place outside whenever possible. Our staff reserve the right to check ID for anyone picking up a child from a program. If you need to make changes to your list of authorized adults for pick-up, please let us know.

Parents/Guardians may enter the building to communicate with Guest Relations and Camp staff. Families of campers must pay admission or have an active membership to explore the exhibit hall.

If you are running late please give us a courtesy call at 541-682-7895 so we know when to expect you. You can also email [info@eugencesciencecenter.org](mailto:info@eugencesciencecenter.org) with this information. Late pick-up in the afternoon may result in a fee.

Gift Shop: Campers are not allowed in the gift shop during program hours. If your camper wishes to purchase something from the gift shop, you can do so with them during pick-up.

**Behavior Policy:** Please review the behavior policy with your child before they attend a program.

Eugene Science Center Rules:

1. Respect Yourself: Children should not engage in activities that could potentially hurt themselves, such as running or rough housing. They should come ready to learn and have fun, as well as actively participate. They should also protect themselves from germs by frequent hand washing.
2. Respect Others: Children should be respectful and listen when others are talking. They should also be kind to everyone and not engage in behaviors that hurt someone else's feelings or person. They should also take care to prevent the spread of germs by following all health safety rules.
3. Respect the Equipment and Environment: Children should be careful with all program materials and Science Center exhibits and not engage in any behaviors that could damage the equipment or environment. They should also respect all aspects of the grounds and Alton Baker Park by following "leave no trace" policies: clean up all trash, making no alterations to the natural environment, and respecting the homes of local wildlife and nesting birds.

Consequences for breaking rules:

Here is how our staff correct behavior. Breaking the same rule after being corrected leads to escalating consequences. These consequences are given compassionately and with the intent to help the camper be successful during camp.

- Explain the Problem and Redirect Behavior
- Warning
- Cool down break

- Meeting with Camp Supervisor
- Conference with Parents and Camp Supervisor
- Expulsion

A camper who engages in intentional physical violence or threatening language towards another individual or themselves may face immediate expulsion.

## **COVID-19 Health and Safety Policy:**

Policies may be added or changed as the situation in Oregon changes or as we see fit for camp operations. We will be following the state guidelines for child care or camp operations.

Here are the major changes we are making to camps for the safety of our staff, campers, and community:

- Eugene Science Center staff and volunteers are required to be fully vaccinated and wear face coverings indoors.
- Campers are screened for COVID symptoms or exposure during drop-off.
- Group sizes have been limited based on square footage of our classrooms, and individual camp groups will be assigned their own classroom. Different camp groups will interact outdoors, in the exhibit hall, planetarium, or restrooms unless state guidelines are altered to require otherwise.
- Increased cleaning and sanitizing of the entire facility, including classrooms, restrooms, exhibit hall, planetarium, and outdoor benches and tables.
- We will have a drop-off window of 8:00am – 9:00am and a pick up window of 4:00pm – 5:00pm for all camps in order to space out the arrival of camp families. Drop-off and pick-up will take place outdoors whenever possible.
- Campers will receive frequent reminders to wash hands, use hand sanitizer, and socially distance indoors.
- Camp staff are prepared to provide a safe environment using positive reinforcement, compassionate encouragement, and lots of fun!

Kids who accidentally break a health safety rule will not be punished, and we will give consistent reminders in a positive, mindful manner for preventing the spread of germs.

## **Cancellation Policy**

Cancellations made at least 2 weeks prior to the start of a program are eligible for a full refund or credit, minus a \$10 processing fee. Cancellations made 1 to 2 weeks prior are eligible for a 50% refund or credit. Cancellations made 3 to 7 days prior are eligible for a 25% refund or credit. No refund or credit will be given if a cancellation is made 2 days before the start of a program or later.

If you have any questions or concerns, the quickest way to reach us is via email ([info@eugencesciencecenter.org](mailto:info@eugencesciencecenter.org)). If you need to immediately speak with an employee on the phone during business hours, please call the main line at 541-682-7895.