

## **Summer Camp Assistant Part Time (27.5 hrs/wk), 11 Week Temporary Position**

**Description:** Eugene Science Center is seeking reliable, upbeat, and positive individuals as summer camp assistants working with children entering grades 1 – 8. Summer camp assistants supervise children during snack and lunch breaks, plan and lead fun recreational activities, maintain snack supplies, and assist with materials preparation, supply shopping, and classroom management as needed.

*Summer Camp training is currently scheduled for June 12 – 16 and summer camp sessions are currently scheduled for June 19 – August 25. Assistant shifts are M-F, 7:30am-1pm or 12pm-5:30pm.*

### **Duties and Responsibilities:**

- Create and maintain a positive environment that encourages active learning and fun for all campers
- Be responsible for and diligent with the health and safety of campers
- Be aware of and take precautions as needed regarding camper food allergies and other medical needs
- Foster positive relationships between campers and with volunteer counselors
- Guide and supervise teenage counselors, keeping them productive and on task
- Collaborate with other Camp Staff and Eugene Science Center Educators
- Maintain supplies and materials needed for programs and activities
- Other duties as assigned

### **Skills:**

- Enthusiasm and energy
- Classroom management and/or group facilitation techniques
- Work well without direct supervision
- Must have excellent time management skills
- Must enjoy working with children
- Ability to act in emergency situations based on protocols

**Physical Requirements:** Must be able to work outside in summer weather for part of each day, walk on museum and park property including hikes, and be able to lift up to 25 pounds.

**Education & Experience:** Must be high school graduate. Previous experience supervising groups of children required. Experience in summer camp or afterschool program desired.

**Background Check:** Applicants will undergo a criminal background check prior to hiring.

**First Aid and CPR:** Must be First Aid and CPR Certified by the start date of camp.

**To Apply:** Send resume, cover letter, and contact information for two professional references to:

Tim Scott: [tscott@eugenesciencecenter.org](mailto:tscott@eugenesciencecenter.org)

Application Deadline: May 1st, 2023

***Eugene Science Center is an Equal Opportunity Employer.***